

Religious Education Database

Version 1.0 Feature Listing

Kulik Software

Features

- ***Tracks Family and Student Information***
- ***Manages Teacher and Volunteer Lists***
- ***Registers Students for Classes and Sacramental Preparation***
- ***Supports Home Program in Addition to Traditional Classes***
- ***Simple Process for Enrolling Students in Classes***
- ***Creates Mailing Labels***
- ***Produces a Variety of Registration and Class List Reports***
- ***Tracks Sacrament Details: Dates and Locations***

Purpose

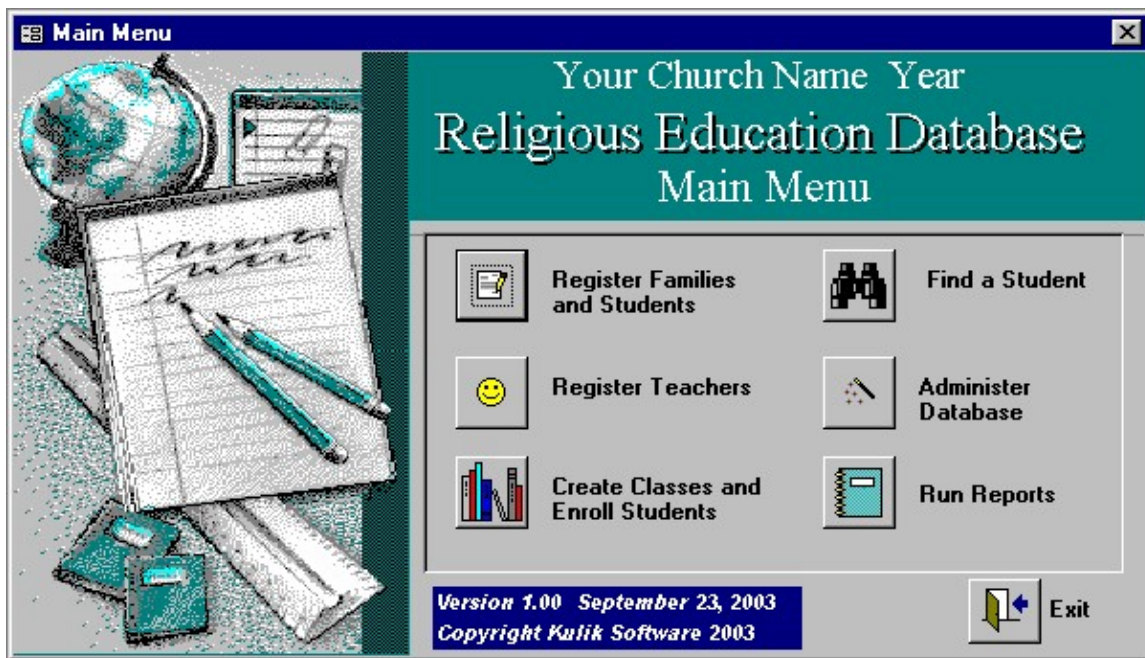
The purpose of this application is to manage enrollment, classes and volunteers for a religious education program for grades k-10 that includes classroom and home school programs. A simple five step process is all that is required to register and enroll students in classes. Management will include family information collection (1st step), student information collection (2nd step), teacher information collection (3rd step), class formation (4th step) and class roster assignment (5th step).

Report generation will allow for key information to be extracted from the database. This information will allow for facility planning (how many classrooms are needed for any given time) and for teacher recruitment (if the student to teacher ratio is too high).

Sacramental information and registration can also be collected and reported. Initiation Sacrament completion can be reported back to the baptism church.

Main Menu

All functionality is accessed from this menu:



- ***Find or Add a Family***
- ***Find a Student***
- ***Register Teachers***
- ***Administer Database***
- ***Create Classes / Enroll Students***
- ***Run Reports***

Family Information Form

Family Information

Family Name: Home Phone:

Address: City: State: Zip:

Guardian 1: Guardian 2: Maiden N:

Last Name: Last Name:

Guardian 1 Teacher: Guardian 2 Teacher:

Religion: Religion: Cell Phone:

Work #: Work #:

E-Mail:

Emergency Contact: Emerg. Tel:

Notes:

Amount Due: Amount Paid:

Children's Registration Information

Last Name	First Name	MI	DOB	Sex	School Grade	Registered 2003-4		
<input type="text" value="Back"/>	<input type="text" value="Ben"/>	<input type="text"/>	<input type="text" value="07/27/1986"/>	<input type="text" value="M"/>	<input type="text" value="9"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="button" value="?"/> <input type="button" value="📖"/>
School: <input type="text" value="Pinkerton Academy"/>	Catholic School Student?: <input checked="" type="checkbox"/>							
<input type="text" value="Back"/>	<input type="text" value="Emily"/>	<input type="text"/>	<input type="text" value="03/09/1988"/>	<input type="text" value="F"/>	<input type="text" value="8"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="button" value="?"/> <input type="button" value="📖"/>
School: <input type="text" value="Hampstead Middle School"/>	Catholic School Student?: <input checked="" type="checkbox"/>							

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- ***Gather all Family Information***
- ***Add / Edit General Student Information***

Student Sacramental and Personal Information Detail


Kristen Alt

Special Ed Needs:
Allergies:
Medications:
Notes:

Student Sacramental Information:

Baptism Info | **Eucharist Info** | **Reconciliation Info** | **Confirmation Info**

Baptism: Date: Church:
Address:
Certificate?: City:

 Close Form


Nicole Airey

Special Ed Needs:
Allergies:
Medications:
Notes:

Student Sacramental Information:

Baptism Info | **Eucharist Info** | **Reconciliation Info** | **Confirmation Info**

Confirmation: Date: Church:
Confirmation Name: Sponsor Name:
Total Service Hours:

 Close Form

- **Add / Edit Student Personal Information**
- **Add / Edit Student Sacramental Information**

Student Registration Details

Ben Back

Grade Registration: Last Grade in Religious Education:

Grade: Day Preference:

Program:

Retreat:


Reason Not in Program:

Sacramental Preparation Registration:

First Eucharist: First Reconciliation:



Catechumenate: Confirmation:

Enrollment Status:
Classroom Grade: 9
Sunday Louise Cepallo

 Return to Family Form

- **Add / Edit Student Registration Information**
 - **Religious Education Registration**
 - **Sacrament Preparation Registration**
 - **Enrollment Preview**

Add or Edit Teacher Information

Teacher Information			
Last Name:	<input type="text" value="Back"/>	First Name:	<input type="text" value="Mary"/>
Teacher Type:	<input type="text" value="Teacher"/>		
Address:	<input type="text" value="Buttrick Road"/>	City, State, Zip:	<input type="text" value="Hampstead"/> <input type="text" value="NH"/> <input type="text" value="03841"/>
Home Phone:	<input type="text"/>	Work Phone:	<input type="text"/>
eMail:	<input type="text"/>		
Notes:	<input type="text"/>		
Teacher's Registration Info: Registered 2003-4 <input checked="" type="checkbox"/>			
Grade:	<input type="text" value="8"/>	Program:	<input type="text" value="Classroom"/>
Day Pref.:	<input type="text" value="No Preference"/>	Mtg Pref.:	<input type="text"/>
Teacher's Training / Background Info:			
Completed Protecting God's Children	<input checked="" type="checkbox"/>	Catechist Training Completed:	<input type="text" value="Basic"/>
Background Form Status:	<input type="text" value="with Church"/>	Background Check Status:	<input type="text" value="In Process"/>
 Select Another Teacher		 Return to Main Menu	

- ***Add / Edit Teacher Information***
- ***Teacher Preference Information Included***
- ***Teacher Training and Background Information Included***

Add or Edit Class / Roster Information

Class Information

Grade: 1 Program: Classroom

Teacher: McDonoagh, Meghan E

Day: Sunday Time: 10:30 am - 11:45 am

Class Name: Su-01A ie: 600S-9B

Co-Teacher: Kulik, Fred

Classroom Aide: Green, Maria

Classroom:

Maximum # Students in Class: 0

Notes:

Roster:

Betto, Rebecca	608-861-6451
Boarmovel, Leah	() 819-6901
Collomt, Shelley	608-861-6066
Detemtot, Erin	608-886-1816
Lemgloot, Emily	() 861-4960
Potvom, Frank	608-881-0016
Tarmer, Whitney	() 886-6114
tchomeberger, Jared	() 898-5114
Teollom, Gunner	() 819-6514
tzottkoewocz, Caralyn	608-819-9411

Students Enrolled: 10

Select Another Class Modify Roster Return to Main Menu

- **Add / Edit Class Information**
- **Preview of Roster Information**

Modify Roster Information

Class Enrollment

Class Information Grade: 3 Program: Classroom Session:


Day: Sunday Teacher: Adams, Richard, Classroom: 7 Maximum # Students: 10

Students Not Yet Enrolled in a Class:

DayPreferenc	Student	RegDate
Sunday	Adamson, Ashley	01/01/2003
Thursday	Alletto, Timothy	01/01/2003
Sunday	Bartlett, Bryan	01/01/2003
Tuesday	Bemister, Charles James	01/01/2003
Tuesday	Bemister, Steven Micheal	01/01/2003
Sunday	Beneze, Brooke	01/01/2003
Thursday	Blanchard, Trevor	01/01/2003
Tuesday	Bonneau, Mariah	01/01/2003
Tuesday	Breton, Kayla	01/01/2003
Tuesday	Brikiatis, Stephen	01/01/2003
Tuesday	Brown, Olivia	01/01/2003
Tuesday	Cox, Kelcey	01/01/2003

Students Enrolled in this Class: 10

Student
Boucher, Alexandria
Carroll, Michael
Colantuone, Morgan
Dolan, Kevin James
Ducey, Bryan
Frank, Ryann
Gendron, Jake
Gray, Nicole Kristine
Grubbs, Blake J
Hurst, Elizabeth

 Return to Class Form

- **Add / Remove Students From Class Rosters**
- **Warning if Class Size is Exceeded**

Volunteer Information

Family Volunteer Information

Family Name: **Abagis**

Father: James

Volunteer Opportunities:

Volunteer
Office Aides

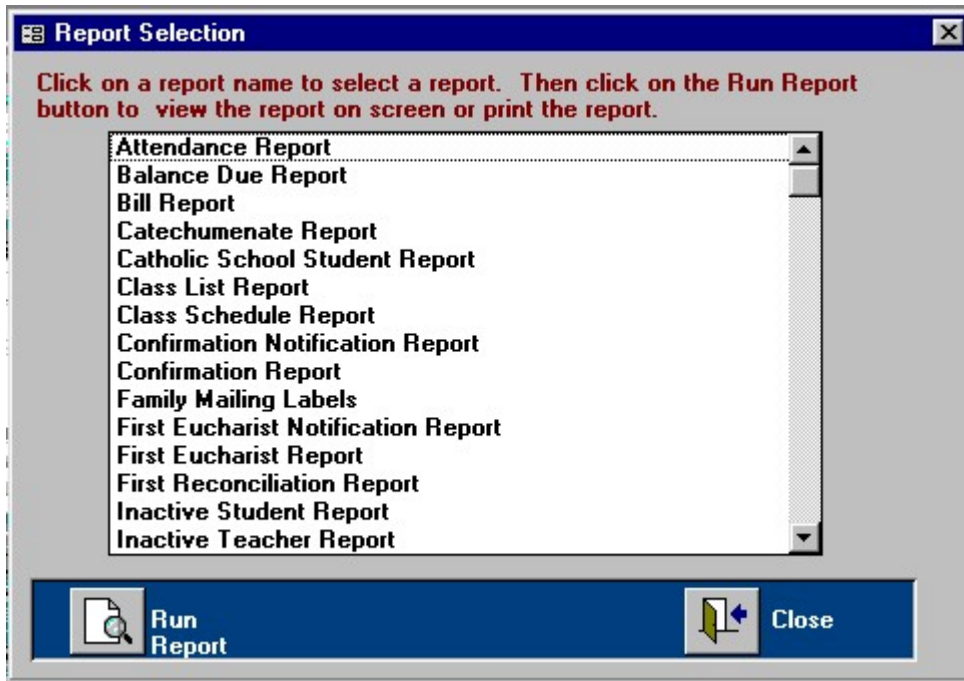
Volunteering for:

Volunteer

Return to Family Form

- ***Assign / Remove Parent as Volunteer***

Run Reports



Attendance Report

Balance Due Report

Bill Report

Catechumenate Report

Catholic School Student Report

Class List Report

Class Schedule Report

Confirmation Notification Report

Confirmation Report

Family Mailing Labels

First Eucharist Notification Rpt

First Eucharist Report

First Reconciliation Report

Inactive Student Report

Inactive Teacher Report

Missing Baptism Information Rpt

Missing Enrollment Report

Registration Report

Registration Summary Report

Retreat Report

Teacher Report

Teacher Training Background Rpt

Volunteer Report

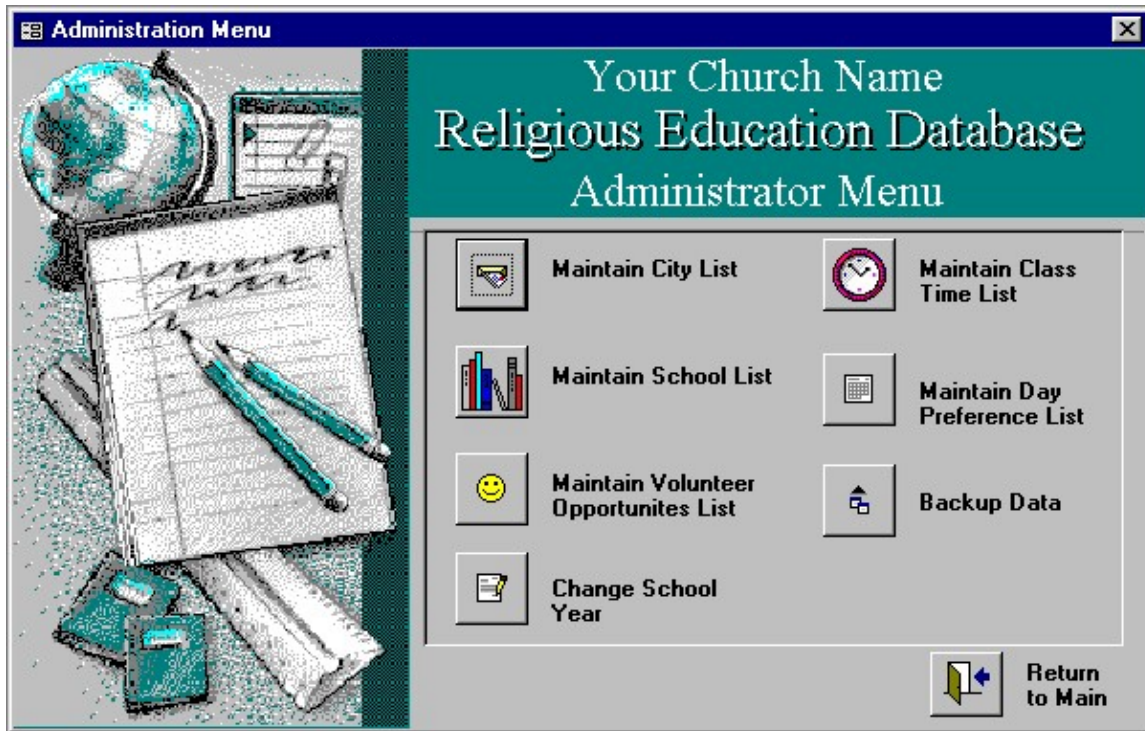
Report Parameter Forms

The screenshot shows a Windows-style dialog box titled "Enter Report Parameters" with a subtitle "Class List Report". It contains two main sections for selecting criteria. The first section, "Select Report Criteria:", includes three dropdown menus: "Program:" (set to "All"), "Grade:" (set to "All"), and "Day Preference:" (set to "All"). The second section, "Select One:", contains two radio button options: "All Matching Class Lists" (selected) and "One Class List". To the right of these sections is another "Select One:" section with three radio button options: "Student List" (selected), "Office Version" (with subtext "Student List w/ Phone Numbers and School"), and "Teacher Version" (with subtext "Student List with Addresses, Phone #'s, and Parent Names"). At the bottom, there is a blue bar with three buttons: "Run Report" (with a magnifying glass icon), "Print Mailing Labels" (with a printer icon), and "Close" (with a window icon).

The screenshot shows a Windows-style dialog box titled "Enter Report Parameters" with a subtitle "Confirmation Notification Report". It features a text input field labeled "Bishop Name:" which is currently empty. Below this is a "Select One:" section with two radio button options: "All Confirmation Students" (selected) and "Single Confirmation Student". At the bottom, there is a blue bar with two buttons: "Run Report" (with a magnifying glass icon) and "Close" (with a window icon).

- ***Most Reports have Parameter Forms***
- ***Report Filters are Applied or Additional Information is Supplied thru the Report Parameter Forms***

Database Administration



- ***Maintain City List***
- ***Maintain Class Time List***
- ***Maintain School List***
- ***Maintain Volunteer Opportunity List***
- ***Maintain Day Preference List***
- ***Backup Data***
- ***Change School Year***